## How To Certify For The State Exchange In: **Colorado**

Information gathered from **Connect For Health Colorado** 

The following is the process **required** for certification in order to be able to sell through the CHC as a licensed Agent or Broker.

- 1. Current Colorado Accident and Health license
- 2. E&O of at least \$1,000,000 per occurrence/\$1,000,000 aggregate
- 3. Electronically signed Connect for Health Colorado Producer's Agreement.
- 4. Completion of all training modules
  - Go to <u>C4U</u> and create a training account.
  - Sign the required agreement.
  - Complete all the required classes
  - Once completed, download certificate.
  - Create your **Broker Portal Account** 
    - Select your Role
      - Certified Brokers
      - Broker Agency Managers
        - Brokers who work for an agency, Associated Brokers and Authorized Users (Brokers who are managing staff and/or own their own agency) should create a Broker Agency Manager account.
    - Fill out your information and then agree to the terms before submitting to register the account.
    - Login and complete your profile to begin managing your clients.

For more in-depth details about licensing and training modules, please see the **Broker Syllabus**.

For further assistance, if you have questions regarding certification requirements or any issues while creating your Broker Agency Manager account in the Broker Portal, contact the Issuer Team at <a href="mailto:IssuerOperations@c4hco.com">IssuerOperations@c4hco.com</a> or the Broker Team at <a href="mailto:BrokerTeam@c4hco.com">BrokerTeam@c4hco.com</a>.